

## INFORMATION on using RSIGN for signing contracts electronically

Dear Jungheinrich customer,

In the future, Jungheinrich would like to simplify the contract signing process for our customers in order to reduce both the time and other expenditure associated with the need for a handwritten signature on all contracts.

This letter is to inform you that new contracts as well as any amendment or addition to existing contracts will be digitalised and signed electronically in the future. The transaction will take place via the platform "RSIGN software from the Swiss company Frama Communications AG, based at Dorfstrasse 6, CH-3438 Lauperswil, Switzerland, provided with the ID no.CHE-336.741.093 VAT". You can find further information via the following link [RMail & RSign Integration for Frama Communications](#).

RSIGN is a software solution for processing and documenting the electronic signature of a document. With this software, a document is sent and signed and added with other necessary information (e.g. date of signature) electronically. In doing so, all steps or events associated with this document can be traced, ensuring its immutability.

***The process of the electronic signature is executed as follows (and is largely identical in process to that of other electronic signature providers such as Docusign, Adobe Sign, Eversign, SignNow):***

- 1) Once the contents of the contract documents have been finally agreed, they will be made by sending an email available to the notified signatories via RSIGN for signature. In addition, the email will also include the data protection provisions applicable to the electronic signature service.
- 2) Open the documents via the link in the email and follow the steps indicated to formalise the signatures provided in it.
- 3) As soon as you have signed the documents, the signed documents will be made available to Jungheinrich via RSIGN and Jungheinrich will also sign the documents via RSIGN.
- 4) Once the document has been signed by all signatories of both parties, the final signed document is automatically sent to all signatories, bearing all signatures.

The steps of the process illustrated with diagrams are available at the following link: [User manual of electronic signature](#)

### ***Prerequisite for the use of electronic signature system:***

At least one (or all) duly authorized signatories must be made known to Jungheinrich in advance, with their name and email address provided. However, RSIGN also includes a forwarding option, if you do not yet know precisely which signatory and/or second signatory (if second signature is required) is available or is to sign the document. In all cases, please provide the e-mail address of the signatory only with the e-mail address related to the signatory (e.g. john.sample@businessname.hu) and avoid the use of general e-mail addresses (e.g. sales@businessname.hu or info@businessname.hu).

### ***Legal remark:***

The electronic signature created using the RSIGN system is capable of producing legal effects and serving as evidence on the basis of the applicable legal provisions, in particular Regulation (EU) No 910/2014 on electronic identification and trust services (eIDAS), Act CIII of 2023 (the Hungarian Act on Digital State Services – Dáptv.), and Act V of 2013 (the Hungarian Civil Code). The electronic signature, as well as the audit log generated by the RSIGN system, is suitable for proving the conclusion and the content of the contract; the audit log may be used as evidence. The parties record their declarations of acceptance regarding the use and legal effect of the electronic signature in the underlying individual contract.

In order to ensure the secure execution of the electronic signature process, we kindly request that signatories provide exclusively an email address over which the signatory, or a person expressly authorised by you for this purpose, exercises sole and appropriate control, and to which no unauthorised third party has access.

The use of the electronic signature described above is not mandatory; however, we are confident that you will appreciate our new, faster, simpler, and more secure contract signing process. Should you nevertheless choose not to make use of the electronic signature option, please inform the competent Jungheinrich contact person thereof without delay in writing by email.

As always, your usual Jungheinrich contacts will be available to answer any questions you may have.

Kind regards

JUNGHEINRICH Hungária Kft.